



**San Diego County – Imperial County
Regional Communications System**

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**NEXTGEN RCS BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING**

SAN DIEGO COUNTY – IMPERIAL COUNTY
BOARD OF DIRECTORS

Wednesday, July 13, 2022 1:00 p.m.

COUNTY OPERATIONS CENTER
5500 OVERLAND AVENUE, ROOM 120
SAN DIEGO, CALIFORNIA 92123

Meeting was called to order at 1:01 p.m.

PRESENT: Directors Graham Mitchell, Chair; Robert Smith; Jose Tellez; Ned Vander Pol;
Brian Boggeln; Jason Akbari; Jeff Toney; Brian Johnson; Mike York

AGENDA ITEMS

1. Roll Call and Determination of Quorum - The following Directors were in attendance and a quorum was established:

Mr. Graham Mitchell, City of El Cajon/County Manager's Association

Commander Robert Smith, San Diego County Sheriff's Department

Chief Jose Tellez, San Diego Police Chiefs and Sheriff's Association

Mr. Jason Akbari, Caltrans

Mr. Jeff Toney, OES, County of San Diego

Chief Brian Boggeln, San Diego Fire Chiefs' Association

Chief Ned Vander Pol, San Diego Fire Chiefs' Association

Chief Brian Johnson, Imperial Valley Emergency Communications Authority (IVECA)

Note: Chief Mike York, (IVECA), joined meeting at 1:04 p.m.

2. Welcome and Introduction – Mr. Mitchell welcomed the group.
3. Purpose of the meeting is to conduct the business of the NextGen RCS Board of Directors.

NextGen RCS Board of Directors

SAN DIEGO COUNTY - IMPERIAL COUNTY

*Graham Mitchell, City Manager, City of El Cajon (Chair) - Chief Brian Boggeln, Alpine Fire Protection District (Vice Chair)
Commander Robert Smith, San Diego County Sheriff's Department - Jeff Toney, Director, San Diego County Office of Emergency Services
Chief Jose Tellez, National City Police Department - Chief Michael Calderwood, Carlsbad Fire Department – Ernesto Fermin, Caltrans
Chief Alfredo Estrada Jr., Imperial County Fire Department, IVECA – Chief Brian Johnson, El Centro Police Department, IVECA*

4. Approval of the NextGen RCS Board of Directors' Minutes for the Meeting of April 13, 2022.

ACTION:

ON MOTION of Commander Smith, seconded by Chief Johnson, the Board of Directors approved the Minutes for the Meeting of April 13, 2022.

AYES: Directors Graham Mitchell; Rob Smith, Jose Tellez; Jason Akbari; Jeff Toney; Brian Boggeln; Ned Vander Pol; Brian Johnson; Mike York

5. Public Comments - There were no public comments.

6. Revenue/ Billing Update (April 2022 - June 2022)

6.1 Network Operating Cost (NOC) Billing and Revenue – See attachment

6.2 Trust Fund Balance – See attachment

7. Network Operations Update

7.1 Monthly Reports (February 2022 - March 2022) –Mr. Santiesteban reported the following updates:

April 2022: 3.95 million call setups with 25 busies. Average of 131,641 calls daily. 9 busies on the South San Diego Simulcast, 2 busies on the East San Diego Simulcast, 1 busy occurred in the West San Diego Simulcast. 13 total busies at ASR radio sites, with 6 at Hendrix, and 7 at Calexico.

May 2022: 4.04 million calls made with 14 busies. Average of 130,334 calls daily. The busies were: 2 busies on the West San Diego Simulcast, 12 busies total at ASR radio sites with 6 each at the Hendrix and Calexico sites.

The busies are short intervals and the system is performing as it should. No major incidents to report this past quarter.

Discussion: Mr. Graham Mitchell inquired on how small the busies were compared to the calls and wanted to know if there is a national average or benchmark. Mr. Santiesteban mentioned that the busies is a fraction of a percentage vs. calls and busies take up one to two seconds depending on when the channel gets cleared. Mr. Santiesteban will get statistics for the RCS baseline vs. nationwide and will report on the next meeting.

8. Administrative Update

8.1 Training Update –Elissa Dorame reported the following training updates:

Classes: For FY21/22, 340 participants were trained, with 19 console classes and 14 field classes. 2 classes were completed in July and more classes are being scheduled. Ms. Tamra Samuels at Sheriff's Dispatch will continue to support in scheduling the classes as Ms. Dorame transitions back into program.

Trainers: Waiting for few more contracts with consultants to be completed and anticipate to be fully staffed with 9 trainers.

RCS website development: Targeted to be completed in September and it is the expectation that there will be more functionality and items available with the new website.

9. Major Projects Update

9.1 RCS Site Projects Status - Mr. Santiesteban reported the following updates for the 2021/2022 projects:

Project Milestones: Weed Abatement of 21 radio sites have been completed, anticipate remaining radio sites to be completed by end of month. Roof replacement at Volcan South is in-progress and anticipate completion by end of the month. Road repair at Banner Ranch is completed.

In- work: Generators for Sierra Rojo, Chihuahua, and Abbey in vendor's warehouse and waiting on Air Pollution Control District (APCD) permits for installation. Radio Site tours for RCS Board will be coordinated with Ms. Dorame for scheduling and implementation.

9.2 NextGen RCS Project Status – Mr. Santiesteban reported the following updates:

Project Milestones: San Ysidro and San Onofre final milestones completed.

Subscriber re-programming: Completion of 58.3% programming on 10,047 portable radios and 4,045 mobile radios for a total of 14,092 programmed subscriber units out of 24,156 radios. All San Diego Sheriff's Department radios have been updated.

In-work: Subscriber re-programming for La Mesa PD is scheduled for next week. Code plug development ready to be generated for State CDCR, Brawley Fire, Police and Public Works, and Imperial Beach Lifeguards. For Black Mountain radio site update, met last week with landowners (AT&T PacBell) and working with County Real Estate on lease agreement to finalize building permit for tower. Channel expansion at Hendrix Peak proposal is reviewed and working with Motorola to execute change order.

Future plans: Subscriber re-programming for Federal fleet map pending approval. Working on DEA radio programming issues.

Phase 3: Current Balance for Phase 3 project is \$1.68M. Contingency balance is \$806K, for an overall project budget balance total of \$2.49M.

9.3 IVECA Projects: Mr. Mark Schmidt reported that IVECA experienced Heating, Ventilation and Air Conditioning (HVAC) failure at Brawley Green Road communication Site. Unit was replaced on an emergency basis. Microwave dish at Brawley Green Road site is running low due to date palm tree growth which is creating issues with the site's microwave path. Work on rectification is progressing.

Mr. Schmidt is working with RCS staff in developing plans for field user radio classes for both Motorola and Harris products. A Motorola POST class is scheduled at Imperial County Sheriff's Office for mid-August. Actively working with RCS Programming Team to get all radios re-programmed for Imperial County agencies.

10. Consent Agenda

10.1 Request the RCS Board approve the US Department of Veterans Affairs (VA) to increase their radio limit from 85 to 125 radios.

10.2 Request the RCS Board approve Viejas Tribal Security to become a mutual aid user for up to 10 radios.

10.3 Request the RCS Board approve Marine Corps Air Station (MCAS) Miramar Fire Department to increase their radio limit from 71 to 90 radios for mutual aid use.

10.4 Request the RCS Board approve Commander Navy Region Southwest to increase their radio limit from 45 to 100 radios for mutual aid use.

ON MOTION of Mr. Mitchell, seconded by Chief Vander Pol, the Board of Directors approved the Consent Agenda items.

AYES: Directors Graham Mitchell; Jason Akbari; Jeff Toney; Rob Smith; Jose Tellez; Ned Vander Pol; Brian Boggelin; Brian Johnson; Mike York

11. Main Agenda

- *None*

12. Roundtable

Mr. Jason Akbari discussed the following:

- 1) Mr. Ernie Fermin has moved on to another position and Caltrans is working on getting a replacement for RCS Board representative.
- 2) Caltrans is working on a statewide project for real live RF coverage map state highway system and is requesting for coverage map from RCS. Mr. Santiesteban will provide copy of the coverage map.
- 3) Coverage issue at Imperial County, past El Centro, Boulder Park, Truck Stop. Caltrans survey equipment confirmed coverage issue and inquired if there will be a plan to mitigate the coverage issue by RCS. Mr. Santiesteban will work with Mr. Schmidt on the location and discuss any probable solution.
- 4) No response from Mr. David Brooks regarding email request to survey area to see what frequencies will be used as control channel. Caltrans used own tools and relied on public information to move forward with their project to survey 40+ frequencies. Caltrans is requesting for open lines of communication in the future.

Ms. Gayda Pia:

Acknowledged Oralia Huerta's promotion to OES and introduced John Arguelles as the new Admin Secretary. Informed RCS Board that October meeting will be at Crime Lab and details will be provided on the next meeting agenda.

13. End of Meeting - The meeting ended at 1:24 p.m.

Next Board of Directors Meeting is on Wednesday, October 12, 2022 at 1:00 p.m.

County Operations Center – Sheriff's Crime Lab Training Room

5590 Overland Avenue, San Diego, CA 92123



Regional Communications System

NETWORK OPERATION COST (NOC) BILLING AND REVENUE UPDATE

APRIL - JUNE 2022

	Invoice	Revenue Received	Receivables	
			Balance	%
April	476,870	472,554	4,316	0.91%
May	477,417	439,339	38,077	7.98%
June	544,718	69,958	474,760	87.16%
TOTAL	\$ 1,499,004	\$ 981,851	\$ 517,153	34.5%

RCS TRUST FUND BALANCE

BEGINNING BALANCE	13,266,279
LESS:	
OBLIGATED EXPENDITURES:	
Prior Years' Replacement Infrastructure/Improvement Projects	592,974
FY 21/22 Replacement Infrastructure/Improvement Projects	882,802
RCS BOD Minimum Reserve	3,000,000
	<u>4,475,776</u>
PROJECTED AVAILABLE BALANCE AS OF June 30, 2022	8,790,503