



**San Diego County – Imperial County
Regional Communications System**

5595 Overland Avenue, Suite 101, MS-O56
San Diego, California 92123

Phone (858) 694-3663 Fax (858) 694-3433
<http://www.rcs800mhz.org>

**NEXTGEN RCS BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING**

SAN DIEGO COUNTY – IMPERIAL COUNTY
BOARD OF DIRECTORS

Wednesday, February 7, 1:00 p.m.

COUNTY OPERATIONS CENTER
5500 OVERLAND AVENUE, ROOM 120
SAN DIEGO, CALIFORNIA 92123

Meeting was called to order at 1:00 p.m.

PRESENT: Directors Bill Paskle, Chair; Holly Crawford, Vice Chair, Tony Ray; Henry Tsui; Manuel Rodriguez; Brett VanWey; Chuck Peraza; Blair King; Alex Silva.

AGENDA ITEMS

1. Roll Call and Determination of Quorum - The following Directors were in attendance and a quorum was established:

Mr. Blair King, San Diego City/ County Managers Association

Chief Chuck Peraza, IVECA

Chief Alex Silva, IVECA

Mr. Henry Tsui, Caltrans

Ms. Holly Crawford, San Diego County Office of Emergency Services

Chief Brett VanWey, San Diego County Fire Chiefs' Association

Commander Tony Ray, San Diego County Sheriff's Department

Chief Manuel Rodriguez, San Diego County Police Chief's and Sheriff's Association

Chief Bill Paskle, San Diego County Fire Chiefs' Association

2. Welcome and Introduction - Chief Paskle welcomed the group.
3. Purpose of the meeting is to conduct the business of the NextGen RCS Board of Directors.

NextGen RCS Board of Directors

SAN DIEGO COUNTY - IMPERIAL COUNTY

*Chief Bill Paskle, Alpine Fire Protection District (Chair) - Holly Crawford, OES, County of San Diego (Vice Chair)
Commander Tony Ray, San Diego County Sheriff's Department - Chief Manuel Rodriguez, National City Police Department -
Blair King, City of Coronado - Chief Brett VanWey, San Marcos Fire Department
Henry Tsui, Caltrans – Mr. Tony Rouhotas, IVECA - Chief Chuck Peraza, IVECA*

4. Mr. Ali Zolfaghari announced his retirement and introduced his replacement, Mr. Henry Tsui, Associate Telecom Engineer. Chief Paskle presented Mr. Zolfaghari with a certificate of recognition for his many contributions and tireless commitment as a member of the RCS Board of Directors for the past 16 years.
5. Approval of the NextGen RCS Board of Directors' Minutes for the Meeting of October 11, 2017.

ACTION:

ON MOTION of Chief Rodriguez, seconded by Commander Ray, the Board of Directors approved the Minutes for the Meeting of October 11, 2017.

AYES: Directors Bill Paskle, Henry Tsui, Alex Silva, Holly Crawford, Manuel Rodriguez, Tony Ray, Blair King, Chuck Peraza, and Brett Van Wey.

6. Public Comments - There were no public comments.
7. Revenue/ Billing Update
 - 7.1 Network Operating Cost (NOC) Billing and Revenue - See attachment
 - 7.2 Trust Fund Balance - See attachment

8. Network Operations Update

8.1 Monthly Reports (October 2017 – January 2018) – Mr. Root reported:

October 2017: 3.6 million conversations with 61 busies. There were no incidents to report.

November 2017: 3.4 million conversations with 87 busies. There were no incidents to report.

December 2017: 3.4 million conversations with 405 busies. There was one incident of note. Out of the 405 busies, 382 took place during the response and recovery period for the Lilac Fire. From December 7th to December 18th, the North Cell carried 352,275 conversations with 209 busies and the Sierra Rojo IR site carried 57,910 conversations with 170 busies.

January 2018: 3.4 million conversations with 40 busies. There was one incident of note. On January 10th Mountain Empire T1 went down and was repaired on January 12th.

9. Administrative Update

9.1 Grants Update – Mr. Brooks reported on the RCS dispatch console upgrade project. Installation is completed for Chula Vista Fire; Coronado Fire's installation will be completed by the end of the week; and National City is scheduled to be completed next week in order to meet the deadline for the 2015 UASI grant. The remaining eight (8) dispatch centers are in the 2016 grant cycle. All Agencies, with the exception of Carlsbad, have issued purchase orders for the consoles and are scheduled for installation.

9.2 Training Update – Ms. Dorame reported on 21 completed field classes and six (6) console classes with a total of 365 participants trained to date. 14 classes are scheduled through March, and field classes for April,-June are in the works. Ms. Dorame introduced the new RCS website.

10. Major Projects Update

10.1 NextGen RCS Project Status- Mr. Hazlett reported fixed network equipment installation is 65% completed at existing Phase II sites and is one month ahead of schedule. As a recap, NextGen RCS project is broken into three phases. Phase I is Design and Planning, which has been completed. Phase II is the largest scope of the project comprised of 50 sites where fixed equipment are currently being installed. System coverage testing is scheduled to begin in July 2018. Phase III is construction of new sites to increase capacity and improve coverage. Site construction is underway at Carlsbad Ellery and Harmony Hill with expected completion by May 2018. Camp Pendleton San Onofre site design is in process with expectations to be completed by summer 2018 and it will cover the coastal coverage when the Encina plant is decommissioned. Currently waiting for County Board of Supervisors approval on a purchase of property in the Pala area to help with the coverage issues along highway 76. This potential purchase is part of the Phase III scope. Sites are actively being pursued for Encinitas and Solana Beach. Project and budget is on schedule.

Discussion: Commander Ray and Chief Paskle inquired on when the Encina plant is expected to be demolished and if the site is still actively in use. Mr. Hazlett stated the site is expected to be demolished within two years and a replacement plant is currently being built. The existing RCS site at Encina will be phased out and all RCS equipment will be transitioned to the new Carlsbad Ellery site.

10.2 RCS Site Projects' Status – Mr. Brooks reported the Encina site replacement will be for the three aforementioned sites; San Onofre for the coast, the Carlsbad Ellery for the central portion and Encinitas. Ellery and San Onofre are scheduled for this year and Encinitas is currently in negotiations for property use. Two sites are currently underway to improve coverage issues at Solana Beach Fire Station and the Pala site. A few sites are also being worked on for lease cost reduction and upgrading to a state facility.

10.3 IVECA Project - Mr. Schmidt reported the Cahuilla project, which is a joint venture with BLM, Navy and IVECA to establish a communication site on Eastern and Imperial County, is in progress. IVECA will be providing the generator, automatic transfer switch, and commercial power to the site. Mr. Schmidt met the engineers with the local power provider at the Imperial Irrigation District to decide on an economical route to supply commercial power. Meetings will continue to take place bi-weekly and project is anticipated to be completed by November 1, 2018.

10.4 800 MHz Rebanding – Mr. Root reported 2 IR sites were retuned in November. Frequency monitoring is completed; there are users in Mexico blocking the retuning of 3 Mutual Aid conventional channels, and single frequencies in the East Simulcast and many Imperial County IR sites. Sprint and the TA are working on identifying work-arounds for the blocked channels. Retuning of the South Simulcast has been scheduled for the week of March 12, and the East simulcast during the week of March 19th. The remaining IR sites will be retuned as agreements are obtained for substitution frequencies and updated FCC licenses. The North Simulcast will be the last cell to be retuned, and is waiting on a number of other blocking users to clear the replacement frequencies before we can schedule the retuned.

10.5 First Net Update – Mr. Brooks reported the State of California has "opted in" on December 28th on the First Net. The first meeting was held this week with Dan Leech, the representative for AT&T. AT&T is reviewing plans for the next four years. AT&T does not have the coverage it needs to have right now and there's a mandate from the State to complete the build out in four years. There are some concerns with the interface of the RCS and First Net and AT&T and Motorola are meeting to discuss the options and on how to bring it all together on a technical level. Once more information comes in and there's a better understanding on the system, a policy will be presented to the NextGen RCS Board on how First Net will interface with the RCS radio system.

11. Consent Agenda

11.1 Request the RCS Board approve a new RCS Customer Agreement for U.S. Department of Interior Bureau of Land Management (BLM) for fifty radios on the RCS.

11.2 Request the RCS Board approve Schaefer Gold Cross Ambulance Service to increase their radio limit from 30 to 50 radios.

ON MOTION of Chief Rodriguez, seconded by Chief Van Wey, the Board of Directors approved the Consent Agenda.

AYES: Directors Bill Paskle, Henry Tsui, Alex Silva, Holly Crawford, Manuel Rodriguez, Tony Ray, Blair King, Chuck Peraza, and Brett Van Wey.

12. Main Agenda

12.1 Request the RCS Board authorize and approve RCS customer service agreements with the attached list of ambulance agencies (Attachment A) at the prevailing RCS customer rate. A sample RCS Customer Agreement is attached (Attachment B).

Discussion: Chief Paskle inquired about two ambulance companies that are not listed; AMR and Mercy and Chief Van Wey inquired how many radios this will affect. Mr. Brooks and Mr. Root gave more background on the radios that were initially through County EMS and purchased during the 1998-2000. The radios currently installed in the ambulances need to be replaced by the respective ambulance agencies by December 2018 in order to operate on the NextGen RCS System. Once radios are upgraded, the NOC fees for these agencies will not be paid by EMS. Each ambulance agency needs to enter into a customer agreement with RCS should they desire to continue using the RCS services. AMR and Mercy are existing customers and have agreements with RCS. The number of radios this will affect is still undetermined; the radios are currently on the system and is just a change on the agency that will be paying the NOC fees.

ON MOTION of Ms. Crawford, seconded by Chief Rodriguez, the Board of Directors approved the Main Agenda.

AYES: Directors Bill Paskle, Henry Tsui, Alex Silva, Holly Crawford, Manuel Rodriguez, Tony Ray, Blair King, Chuck Peraza, and Brett Van Wey.

12.2 2018-2019 Proposed Budget Presentation (see attached) was presented by Mr. Brooks.

12.3 Request the RCS Board approve the FY 2018-2019 RCS Budget.

ON MOTION of Commander Ray, seconded by Chief Rodriguez, the Board of Directors approved the FY 2018-2019 RCS Budget.

AYES: Directors Bill Paskle, Henry Tsui, Alex Silva, Holly Crawford, Manuel Rodriguez, Tony Ray, Blair King, Chuck Peraza, and Brett Van Wey.

13. Roundtable- Mr. King requested to have clarification on the vocabulary of the RCS.

14. End of Meeting - The meeting ended at 1:47 p.m.

Next Board of Directors Meeting is on Wednesday, May 9, 2018 at 1:00 p.m.

County Operations Center
5500 Overland Avenue, Room 120, San Diego, CA 92123